PDA EU00160 Managing Technology Transfer Projects in Pharma

Thursday, 22 September 2022

09:00	Attendee's Introduction and Course Expectations
09:15	**Pharma Management** • What is a project in pharma? Main principles & final scope • Regulatory & quality framework • Pharma project lifecycle and main steps (project matrix) • Terminology
10:30	Coffee Break
11:00	**Team Role in Pharma** • Org Chart approaches • Stakeholders map analysis and main team dynamic principles • Functions RACI in each single step
12:00	• Project Management Role in Pharma Technology Transfer Projects • Technology Transfer as a key example of a pharma project • PM RACI • Skills • Leadership styles
13:00	Lunch Break
14:00	**Pharma Tech Transfer Projects Governance** • Governance standard approach in pharma • Project governance tools • Timelines definition • Planning and execution control tools • Resources allocation main principles • Performance indicators • Lesson learned • Project closure
15:30	Coffee Break
16:00	**Pharma Tech Transfer Projects Risk Management** • Risk Management in pharma principles • Risk Management tools
16:45	**Change Management** • Project change • Change management process • Change management plan • Knowledge transfer assessment
17:15	Q&A
18:00	End of Training Course Day 1

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09:00	**Case Study 1 (Technology Transfer from Development to Commercial)** • Project chart creation • Stakeholder map definition • Costs and business case evaluation • Technology Transfer timeline principles and Gantt definition
10:30	Coffee Break
11:00	**Case Study 1** **Technology Transfer from Development to Commercial**
12:30	Lunch Break
13:30	**Case Study 2 - Technology Transfer from Commercial to Commercial** • Performance KPI examples • Resources allocation • Technology Transfer governance principles • Project Closure and lesson learnt analysis
15:30	**Q&A**
16:00	End of Training Course