



Parenteral Drug Association New England Chapter Privacy Policy

Revision 1, Effective April 8, 2015

Approved by the PDA New England Chapter Board on April, 8 2015.

1. The PDA New England Chapter maintains lists of people who may be interested in the programs and activities of this professional organization. Entries in the lists may be received from various sources including the National PDA membership lists, partner organizations, registrations for PDA New England Chapter events and direct requests.
2. The PDA New England Chapter Communication Committee maintains these lists, updating and correcting them as new information arrives. For example if an email is returned to the PDA New England Chapter as undeliverable, the list will be corrected to eliminate the invalid email address.
3. The PDA New England Chapter maintains that all email sent on behalf of the PDA New England Chapter to promote PDA New England Chapter and partner events and business communications is "opt-in" because of the need to update paying associates on these events.
4. Should any person not want to receive further email correspondence from the PDA New England Chapter, the PDA New England Chapter will cease sending email to that person when the Chapter receives an opt-out request. This process may be manual or automated through the Chapter's mass e-mail service provider.
5. When a person registers for a PDA New England Chapter event that has a sponsor(s), the sponsor(s) will be provided a list of the registrants and company affiliations at or after the scheduled event. Registrants' email addresses and contact phone numbers will not be provided. This is in compliance with the conditions of the PDA New England Chapter Sponsorship Policy.
6. Unless otherwise indicated above, the PDA New England Chapter's lists are kept confidential to the PDA New England Chapter Board and Communication Committee members.
7. Members of the PDA New England Chapter Board, the Communication Committee, and all other individuals who have access to the Chapter's lists are forbidden from using those lists for any purpose other than official chapter business.
8. The PDA New England Chapter will take reasonable efforts to safeguard access to and the integrity of its lists.