



# 2024 PDA ANNUAL MEETING

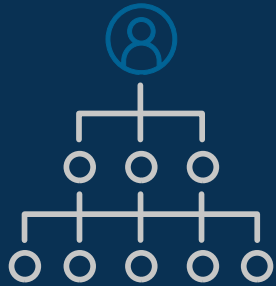
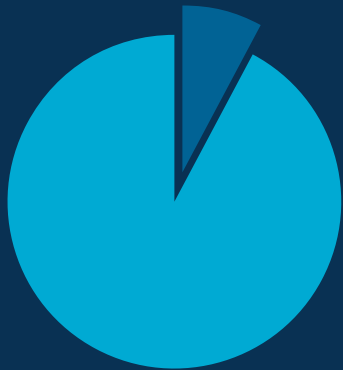
## EXHIBIT AND SPONSORSHIP PACKAGES

*Branding, Networking, and Lead Generation Opportunities*



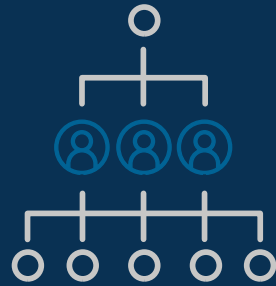
# ATTENDEE DEMOGRAPHICS

## ATTENDANCE BY JOB TITLES:



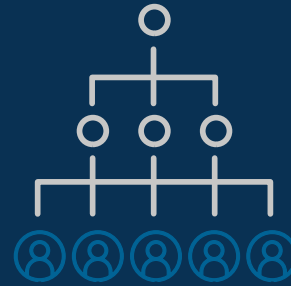
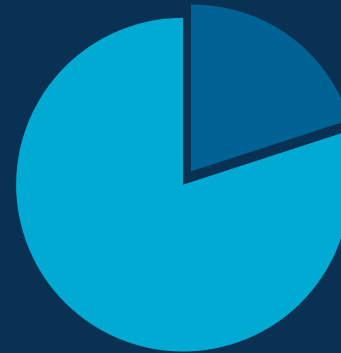
8%

**PRESIDENT/CEO/  
CHAIRMAN**



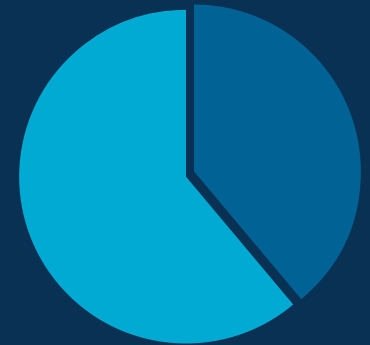
33%

**VP/DIRECTOR/  
DEPARTMENT HEAD**



20%

**MANAGER/  
SUPERVISOR**



39%

**TECHNICAL SPECIALIST**  
(Engineer, Scientist, Consultant)

\* Information based on 2022 PDA Annual Meeting

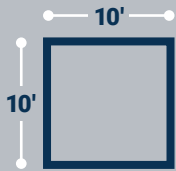


# EXHIBIT PACKAGE

\$6,695

Includes the following deliverables as well as a presence on the event app

## Booth Package Components:



- 10' x 10' Booth  
Each 10' x 10' booth includes one 6' x 2.5' table, two chairs, and waste basket
- (Corner Booth @ an additional \$200)
- Exhibitor Portal Access



### Registrations

- 1 Complimentary Full Conference Pass
- 2 Complimentary Exhibit Only Passes
- GDPR-Approved Attendee List (*Name, Title, Company, Location*)
- 10% Discount on Additional Full Conference Passes



### Visibility

- Company Name and Booth listed on Event Signage
- Company Logo and Company URL listed on PDA Website



### Mobile App

- Company Description Listing
- Company Contact Information
- Company Logo
- Category Index Search



# SPONSORSHIP PACKAGES

Includes the following deliverables as well as a presence on the event app and PDA Website

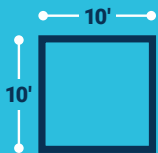
## DIAMOND SPONSORSHIP DELIVERABLES \$45,000 (EXCLUSIVE)

### Diamond Sponsorship Components:



#### Official Sponsor of the Conference App

*(Splash Page Opening, tile on app)*



#### Exhibit Package

- 10' x 10' Booth  
Each 10' x 10' booth includes one 6' x 2.5' table, two chairs, and waste basket
- 1 Complimentary Full Conference Pass
- 2 Complimentary Exhibit Only Passes
- Exhibitor Portal Access



#### Additional Registrations

- 3 Additional Complimentary Full Conference Passes
- 2 Additional Complimentary Exhibit Only Passes
- 10% discount on additional Full Conference Passes



#### Tech Talk Opportunity

- 10-minute presentation during lunch or break in Exhibit Hall
- Tech Talk description included in the event app



#### Mobile App

- Splash Page Ad
- Rotating Banner Ad on Main Page
- Company Description Information
- Company Contact Information
- Category Index Search
- Dedicated Sponsor Section for Logo



#### Onsite Visibility

- 60-Second Commercial Video (MP4 file) – **Due 08 Jan. 2024**
- Company logo on the event signage
- Prominent recognition on the Opening Plenary Session Slides



#### PDA Website Recognition on Conference Page

- Company Logo Recognition as a Diamond Sponsor



#### Email Feature

- 1 Complimentary Pre-Conference and 1 Complimentary Post-Conference Dedicated Email to Attendees
- Company Logo Recognition on Emails Promoting the Conference



# SPONSORSHIP PACKAGES

Includes the following deliverables as well as a presence on the event app and PDA Website

## PLATINUM SPONSORSHIP DELIVERABLES

### Platinum Sponsorship Components:

#### Exhibit Package

- 10' x 10' Booth  
Each 10' x 10' booth includes one 6' x 2.5' table, two chairs, and waste basket
- 1 Complimentary Full Conference Pass
- 2 Complimentary Exhibit Only Passes
- Exhibitor Portal Access

#### Additional Registrations

- 2 Additional Complimentary Full Conference Passes
- 1 Additional Complimentary Exhibit Only Pass
- 10% discount on additional Full Conference Passes

#### Tech Talk Opportunity

- 10-minute presentation during lunch or break in Exhibit Hall
- Tech Talk description included in the event app

#### Mobile App

- Rotating Banner Ad
- Company Description Information
- Company Contact Information
- Category Index Search
- Dedicated Sponsor Section for Logo

#### Onsite Visibility

- 45-Second Commercial Video (MP4 file) – **Due 08 Jan. 2024**
- Company logo on the event signage
- Prominent recognition on the Opening Plenary Session Slides

#### PDA Website Recognition on Conference Page

- Company Logo Recognition as a Platinum Sponsor

#### Email Feature

- 1 Complimentary Pre-Conference Dedicated Email to Attendees
- Company Logo Recognition on Emails Promoting the Conference

### PLATINUM SPONSOR 1 \$40,000 (EXCLUSIVE)

- Everything listed under Platinum Sponsorship Components
- **Official Sponsor of the Wireless Internet Service**
- Login Password – Company Name
- Login Splash Page Recognition

### PLATINUM SPONSOR 2 \$40,000 (EXCLUSIVE)

- Everything listed under Platinum Sponsorship Components
- **Official Sponsor of the Conference Lanyards**

### PLATINUM SPONSOR 3 \$40,000 (EXCLUSIVE)

- Everything listed under Platinum Sponsorship Components
- **Official Sponsor of the Conference Hotel Key Cards**

### PLATINUM SPONSOR 4 \$40,000 (EXCLUSIVE)

- Everything listed under Platinum Sponsorship Components
- **Official Sponsor of the Conference Tote Bag**

### PLATINUM SPONSOR 5 \$40,000 (EXCLUSIVE)

- Everything listed under Platinum Sponsorship Components
- **Official Sponsor of the Conference Head Shot Photographer**

### PLATINUM SPONSOR 6 \$40,000 (EXCLUSIVE)

- Everything listed under Platinum Sponsorship Components
- **Official Sponsor of the Massage Booth**



# SPONSORSHIP PACKAGES

Includes the following deliverables as well as a presence on the event app and PDA Website

## GOLD SPONSORSHIP DELIVERABLES

### Gold Sponsorship Components:

#### Exhibit Package

- 10' x 10' Booth  
Each 10' x 10' booth includes one 6' x 2.5' table, two chairs, and waste basket
- 1 Complimentary Full Conference Pass
- 2 Complimentary Exhibit Only Passes
- Exhibitor Portal Access

#### Additional Registrations

- 1 Additional Complimentary Full Conference Pass
- 1 Additional Complimentary Exhibit Only Pass
- 10% discount on additional Full Conference Passes

#### Tech Talk Opportunity

- 10-minute presentation during lunch or break in Exhibit Hall
- Tech Talk description included in the event app

#### Mobile App

- Banner Ad on Sub Page
- Company Description Information
- Company Contact Information
- Category Index Search
- Dedicated Sponsor Section for Logo

#### Onsite Visibility

- 20-Second Commercial Video (MP4 file) – **Due 08 Jan. 2024**
- Company logo on the event signage
- Prominent recognition on the Opening Plenary Session Slides

#### PDA Website Recognition on Conference Page

- Company Logo Recognition as a Gold Sponsor

#### Email Feature

- 1 Complimentary Post-Conference Dedicated Email to Attendees
- Company Logo Recognition on Emails Promoting the Conference

### GOLD SPONSOR 1 \$35,000 (EXCLUSIVE)

- Everything listed under Gold Sponsorship Components
- **Official Sponsor of the Conference Pen**

### GOLD SPONSOR 2 \$35,000 (EXCLUSIVE)

- Everything listed under Gold Sponsorship Components
- **Official Sponsor of the Conference Note Pad**

### GOLD SPONSOR 3 \$35,000

- Everything listed under Gold Sponsorship Components
- **Official Sponsor of Lunch – First Day**

### GOLD SPONSOR 4 \$35,000

- Everything listed under Gold Sponsorship Components
- **Official Sponsor of Lunch – Second Day**

### GOLD SPONSOR 5 \$35,000

- Everything listed under Gold Sponsorship Components
- **Official Sponsor of Networking Reception**



# SPONSORSHIP PACKAGES

Includes the following deliverables as well as a presence on the event app and PDA Website

## SILVER SPONSORSHIP DELIVERABLES

### Silver Sponsorship Components:

#### Exhibit Package

- 10' x 10' Booth  
Each 10' x 10' booth includes one 6' x 2.5' table, two chairs, and waste basket
- 1 Complimentary Full Conference Pass
- 2 Complimentary Exhibit Only Passes
- Exhibitor Portal Access

#### Additional Registrations

- 1 Additional Complimentary Exhibit Only Pass
- 10% discount on additional Full Conference Passes

#### Mobile App

- Banner Ad on Sub Page
- Company Description Information
- Company Contact Information
- Category Index Search
- Dedicated Sponsor Section for Logo

#### Onsite Visibility

- 15-Second Commercial Video (MP4 file) – **Due 08 Jan. 2024**
- Company logo on the event signage
- Prominent recognition on the Opening Plenary Session Slides

#### PDA Website Recognition on Conference Page

- Company Logo Recognition as a Silver Sponsor

#### Email Feature

- Company Logo Recognition on Emails Promoting the Conference

### SILVER SPONSOR 1 \$30,000

- Everything listed under Silver Sponsorship Components
- **Official Sponsor of one Continental Breakfast**

### SILVER SPONSOR 2 \$30,000

- Everything listed under Silver Sponsorship Components
- **Official Sponsor of Refreshment Break Day 1 (limit 2 available)**

### SILVER SPONSOR 3 \$30,000

- Everything listed under Silver Sponsorship Components
- **Official Sponsor of Refreshment Break Day 2 (limit 2 available)**

### SILVER SPONSOR 4 \$30,000

- Everything listed under Silver Sponsorship Components
- **Official Sponsor of Mobile Device Charging Stations**



# SPONSORSHIP PACKAGES

Includes the following deliverables as well as a presence on the event app and PDA Website

## BRONZE SPONSORSHIP DELIVERABLES \$25,000

### Bronze Sponsorship Components:

#### Exhibit Package

- 10' x 10' Booth  
Each 10' x 10' booth includes one 6' x 2.5' table, two chairs, and waste basket
- 1 Complimentary Full Conference Pass
- 2 Complimentary Exhibit Only Passes
- Exhibitor Portal Access

#### Registration Discount

- 10% discount on additional Full Conference Passes

#### Mobile App

- Company Description Information
- Company Contact Information
- Dedicated Sponsor Section for Logo

#### Onsite Visibility

- Company logo on the event signage
- Prominent recognition on the Opening Plenary Session Slides

#### PDA Website Recognition on Conference Page

- Company Logo Recognition as a Bronze Sponsor

#### Email Feature

- Company Logo Recognition on Emails Promoting the Conference

## À LA CARTE ITEMS

### Registration Access Upgrade

Discount on Additional Full Conference Passes – **Save 10% on individual Full Conference Passes**

Group Registration Discount –

Buy 3 Full Conference Passes at the prevailing rate and get the 4th free  
**Save from \$2,000 – \$3,000**

Pre-Conference HTML Email to Conference Attendees **\$3,800**

Post-Conference HTML Email to Conference Attendees **\$3,800**

Posts on PDA's LinkedIn or Twitter **\$4,000 each**

### Other Items

Passport Raffle **\$1,000**

Door Drops **\$4,500 plus room delivery charge**

Insert in Conference Tote Bag **\$4,500**

Seat Drop **\$4,500 during plenary session (limit 2 availability)**

Banner Tile **\$1,500 (limit 3 availability)**

### Tech Talk Opportunity \$3,800

10-Minute Presentation

Podium Time in the Exhibit Hall during lunch or break

Includes one full conference registration for your Tech Talk presenter

PDA provides monitor, microphone, and speaker

### FEATURES

- Featured in Event Mobile App
- Tech Talk Information in Agenda
- Tech Talk Information on Signage





# SPONSORSHIP PACKAGES AT-A-GLANCE

## DELIVERABLES

	DIAMOND	PLATINUM 1	PLATINUM 2	PLATINUM 3	PLATINUM 4	PLATINUM 5	PLATINUM 6	GOLD 1	GOLD 2	GOLD 3	GOLD 4	GOLD 5	SILVER 1	SILVER 2	SILVER 3	SILVER 4	BRONZE
<b>Official Sponsor of the Conference App</b> <i>(Splash Page Opening, tile on app)</i>	●																
<b>Official Sponsor of the Wireless Internet Service</b>		●															
<b>Official Sponsor of the Conference Lanyards</b>			●														
<b>Official Sponsor of the Conference Hotel Key Cards</b>				●													
<b>Official Sponsor of the Conference Tote Bag</b>					●												
<b>Official Sponsor of the Conference Head Shot Photographer</b>						●											
<b>Official Sponsor of the Massage Booth</b>							●										
<b>Official Sponsor of the Conference Pen</b>								●									
<b>Official Sponsor of the Conference Note Pad</b>									●								
<b>Official Sponsor of Lunch – First Day</b>										●							
<b>Official Sponsor of Lunch – Second Day</b>											●						
<b>Official Sponsor of Monday Evening Reception</b>												●					
<b>Official Sponsor of One Continental Breakfast</b>													●				
<b>Official Sponsor of Refreshment Break Day 1</b>														●			
<b>Official Sponsor of Refreshment Break Day 2</b>															●		
<b>Official Sponsor of Mobile Device Charging Stations</b>																●	
<b>Visibility Sponsor</b>																	●
<b>DELIVERABLES:</b>																	
<b>Tech Talk</b>	●	●	●	●	●	●	●	●	●	●	●	●					
<b>Registrations</b> <i>1 Full Conference Pass and 2 Exhibit Only Passes</i>	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●
<b>Additional Registrations</b> <ul style="list-style-type: none"> <li>● 3 Additional Full Conference Passes and 2 Additional Exhibit Only Passes</li> <li>● 2 Additional Full Conference Passes and 1 Additional Exhibit Only Pass</li> <li>● 1 Additional Full Conference Pass and 1 Additional Exhibit Only Pass</li> <li>● 1 Additional Exhibit Only Pass</li> </ul>	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●
<b>Registration Discount – Full Conference Passes</b> <i>10% Discount</i>	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●
<b>Mobile App – Listing with Category Index</b>	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●
<b>Mobile App – Rotating Banner Ad on Main Page</b>	●	●	●	●	●	●	●										
<b>Mobile App – Banner or Tile Ad on Sub Page</b>								●	●	●	●	●	●	●	●	●	●
<b>PDA App Recognition</b>	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●
<b>Onsite Visibility – Entrance Unit Recognition</b>	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●
<b>Video Commercial (MP4 due 06 Jan. 2023)</b>	60 secs	45 secs	45 secs	45 secs	45 secs	45 secs	45 secs	20 secs	20 secs	20 secs	20 secs	20 secs	15 secs	15 secs	15 secs	15 secs	
<b>Email Feature</b> <ul style="list-style-type: none"> <li>● Pre- and Post-HTML email blast</li> <li>● Pre-HTML email blast</li> <li>● Post-HTML email blast</li> </ul>	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●
<b>Company Logo Recognition on Emails Promoting the Conference</b>	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●

\* For full details, review sponsorship packages.



**2024 PDA ANNUAL MEETING  
SPONSOR OPTIONS**  
EXHIBITION: 01-03 APRIL

**DIAMOND SPONSORSHIP**

- DIAMOND SPONSOR \$45,000 (EXCLUSIVE)**  
*(Includes 4 Full Conference Passes and 4 Exhibit Only Passes.)*

**PLATINUM SPONSORSHIPS**

- |   |   |   |   |   |   |
|---|---|---|---|---|---|
| <input type="checkbox"/> <b>PLATINUM SPONSOR 1</b><br><b>\$40,000</b><br><small>(EXCLUSIVE)</small> | <input type="checkbox"/> <b>PLATINUM SPONSOR 2</b><br><b>\$40,000</b><br><small>(EXCLUSIVE)</small> | <input type="checkbox"/> <b>PLATINUM SPONSOR 3</b><br><b>\$40,000</b><br><small>(EXCLUSIVE)</small> | <input type="checkbox"/> <b>PLATINUM SPONSOR 4</b><br><b>\$40,000</b><br><small>(EXCLUSIVE)</small> | <input type="checkbox"/> <b>PLATINUM SPONSOR 5</b><br><b>\$40,000</b><br><small>(EXCLUSIVE)</small> | <input type="checkbox"/> <b>PLATINUM SPONSOR 6</b><br><b>\$40,000</b><br><small>(EXCLUSIVE)</small> |
|---|---|---|---|---|---|

*(Includes 3 Full Conference Passes and 3 Exhibit Only Passes.)*

**GOLD SPONSORSHIPS**

- |   |   |   |   |   |
|---|---|---|---|---|
| <input type="checkbox"/> <b>GOLD SPONSOR 1</b><br><b>\$35,000</b><br><small>(EXCLUSIVE)</small> | <input type="checkbox"/> <b>GOLD SPONSOR 2</b><br><b>\$35,000</b><br><small>(EXCLUSIVE)</small> | <input type="checkbox"/> <b>GOLD SPONSOR 3</b><br><b>\$35,000</b> | <input type="checkbox"/> <b>GOLD SPONSOR 4</b><br><b>\$35,000</b> | <input type="checkbox"/> <b>GOLD SPONSOR 5</b><br><b>\$35,000</b> |
|---|---|---|---|---|

*(Includes 2 Full Conference Passes and 3 Exhibit Only Passes.)*

**SILVER SPONSORSHIPS**

- |   |   |   |   |
|---|---|---|---|
| <input type="checkbox"/> <b>SILVER SPONSOR 1</b><br><b>\$30,000</b> | <input type="checkbox"/> <b>SILVER SPONSOR 2</b><br><b>\$30,000</b> | <input type="checkbox"/> <b>SILVER SPONSOR 3</b><br><b>\$30,000</b> | <input type="checkbox"/> <b>SILVER SPONSOR 4</b><br><b>\$30,000</b> |
|---|---|---|---|

*(Includes 1 Full Conference Pass and 3 Exhibit Only Passes.)*

**BRONZE SPONSORSHIP**

- BRONZE SPONSOR \$25,000**  
*(Includes 1 Full Conference Pass and 2 Exhibit Only Passes.)*

**À LA CARTE OPTIONS:**

- Pre-Conference HTML Email to Conference Attendees **\$3,800**
- Post-Conference HTML Email to Conference Attendees **\$3,800**
- Posts on PDA's LinkedIn or Twitter **\$4,000 each**

**REGISTRATION ACCESS UPGRADE**

- 10% Discount** on Additional Full Conference Passes – single pass rate
- Group Registration Rate (Buy 3 full conference passes at the standard prevailing rate and get 4th Free) – **Save from \$2,000 – \$3,000!**

**OTHER ITEMS**

- Passport Raffle **\$1,000**
- Door Drop **\$4,500 plus room delivery charges**
- Tote Bag Insert **\$4,500**
- Seat Drop **\$4,500 (materials to arrive directly to conference site and provided to sales team on set up day.)**
- Banner Tile **\$1,500 (limit 3)**
- Tech Talk Opportunity **\$3,800 (10 Minute Presentation during lunch in the Exhibit Hall)**

**Contact Information:** Booth Administrator will receive all show correspondence and invoice along with payment details.

**\*REQUIRED FIELDS**

**Booth Administrator**

\* Name \_\_\_\_\_

\* Job Title \_\_\_\_\_

\* Company \_\_\_\_\_

\* Company Address \_\_\_\_\_

\* City/State/Zip Code \_\_\_\_\_

\* Email \_\_\_\_\_ \* Business Phone \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**The person signing this document represents the exhibitor company and acknowledges that they have read and agree to abide by the rules and regulations of this Contract. (see attached)**

**Your consent is important. We manage your personal data responsibly. RESPONSE REQUIRED – By checking the box below, I consent to:**

- My contact information (name, company, job title, city, state, country) being included in the attendee list distributed at the event. My contact information being shared with Exhibitors/Sponsors. PDA recording me and using those recordings in future PDA promotional and marketing materials. PDA sending me promotional information via email. PDA sending me promotional information via post.

**Safety Precautions** We have taken enhanced health and safety measures based on guidance from health authorities, such as the Centers for Disease Control and Prevention (CDC) and appropriate government agencies. All guests will be required to follow all posted instructions while at this event. We follow the guidelines of the state and hotel requirements. Should anything change our team will connect with each attendee directly.

An inherent risk of exposure to COVID-19 exists in any public place where people are present. COVID-19 is an extremely contagious disease that can lead to severe illness and death. According to the Centers for Disease Control and Prevention, older adults and people of any age who have underlying medical conditions are at higher risk for severe illness from COVID-19. Guests should evaluate their risk in determining whether to attend. People who show no symptoms can spread COVID-19, if they are infected. Any interaction with the general public poses an elevated risk of being exposed to COVID-19, and we cannot guarantee that you will not be exposed while attending this event. By attending this event, you voluntarily assume all risks related to exposure to COVID-19. Review the terms and conditions for this event, you voluntarily assume all risks related to exposure to COVID-19. **We kindly require that you do not attend this event if you are exhibiting any COVID-19 symptoms or if you have been in contact with a COVID-19 positive person within the last 14 days.** \* I acknowledge these efforts and will abide by them when attending in person.

**Return your completed PDA Contract with payment to: Alison Caballero at caballero@pda.org.**



# 2024 PDA ANNUAL MEETING SPONSOR RULES AND REGULATIONS

EXHIBITION: 01-03 APRIL

## CONFIRMATION OF PASSES INCLUDED WITH EXHIBIT PACKAGE:

Please allow one week for receipt of confirmation. We must receive your names by **05 FEBRUARY 2024**. Badges can be picked up on site on 03 April at the registration counter.

## FULL CONFERENCE PASS INCLUDED WITH THE EXHIBIT PACKAGE:

The Full Conference Pass allows access to the plenary/concurrent sessions, access to the Exhibit Hall, posters, and tech talks. Badges can be picked up on site on 03 April at the registration counter.

## CONFIRMATION OF ADDITIONAL FULL CONFERENCE PASSES:

An email confirmation will be sent once payment is received. You must have this written confirmation to be considered enrolled in a PDA event. Please allow one week for receipt of confirmation email.

## SUBSTITUTIONS ON FULL CONFERENCE AND WITH THE EXHIBIT PACKAGE:

Substitutions can be made in writing before **05 FEBRUARY 2024**. Substitutions on additional Full Conference Badges: If you are unable to attend, substitutions can be made at any time before **05 FEBRUARY 2024** with no change fee.

## REFUNDS ON ADDITIONAL FULL CONFERENCE AND ADDITIONAL EXHIBIT HALL PASSES:

Refund requests must be emailed to [registrations@pda.org](mailto:registrations@pda.org). Refunds for Conference: If your written request is received on or before **05 FEBRUARY 2024**, you will receive a full refund minus a \$200 processing fee. After that time, no refunds or credit requests will be approved. PDA reserves the right to modify the material or speakers/instructors without notice or to cancel an event. If an event must be canceled, registrants will be notified by PDA in writing as soon as possible and will receive a full refund. PDA will not be responsible for penalties or other costs incurred due to cancellation. For more details, contact PDA at [registration@pda.org](mailto:registration@pda.org) or +1 (301) 656-5900.

## REFUNDS ON SPONSORSHIPS:

Refund requests must be in writing and emailed to David Hall at [hall@pda.org](mailto:hall@pda.org) before **01 AUGUST 2023** to receive a partial refund. PDA will keep 20% of the total amount of your sponsorship. Requests after this date will be denied and no refunds or credit requests will be approved.

**REPRESENTATIVE'S PERSONAL DATA:** I warrant and represent that I have all necessary authority and, if necessary, the consent of the Sponsor's representative to provide the representative's personal information in connection with the formation and performance of this contract. The processing of the representative's personal data will be subject to the event's Privacy Notice: [pda.org/event-privacy-notice](https://pda.org/event-privacy-notice), original privacy policy: [pda.org/privacy-policy](https://pda.org/privacy-policy)

## ATTENDEE LIST:

- a. Attendee List.** The Sponsor shall not use any personal information, including names, email addresses, mailing addresses, or any other information obtained from the event's attendee list circulated among or otherwise generally made available to the event's attendees (the "Attendee List") for any purpose. Notwithstanding the foregoing, in the event the Sponsor's representative is registered as an attendee to the event, the representative may use the Attendee List solely for his or her personal networking purposes.
- b. Marketing List.** PDA may provide the Sponsor with a list of a subset of attendees, other than the general Attendee List, which shall include the contact information of such individuals who have consented to PDA sharing their personal information with the event sponsor for the sponsor's own marketing purposes (the "Marketing List"). The Sponsor shall not, and warrants and represents that it shall not, share or disclose the Marketing List to any third party unless such sharing or disclosure is solely for purposes of the Sponsor's own business purposes (e.g., the Exhibitor's service providers).

*All prices in U.S. dollars.*

*Please note: In order to receive the prevailing registration rate, your registration(s) must be received by PDA by 17:00 EDT (UTC -4) on or before the date noted.*



# 2024 PDA ANNUAL MEETING

## SPONSOR RULES AND REGULATIONS (CONTINUED)

EXHIBITION: 01-03 APRIL

### ATTENDEE DATA – EEA: [pda.org/escc](https://pda.org/escc)

**a. EEA Individuals.** This section pertains only to the extent of the sharing by PDA with the Sponsor of personal data of individuals located in the European Economic Area (EEA) (“Data Subjects”).

**b. Data Protection Laws.** Exhibitor acknowledges and agrees that, in connection with the Exhibitor Contract, it may receive personal data of individuals located in the European Economic Area (EEA) and such data may be subject to certain data protection laws, including the EU General Data Protection Regulation (GDPR), the EU Privacy Directive as may be replaced by the EU Privacy Regulation, and the corresponding implementing national laws (collectively, the “EU Data Protection Laws”). The Exhibitor warrants and represents that it will comply with all data protection requirements under the EU Data Protection Laws, and its controller obligations, when processing personal data of Data Subjects. PDA shall comply with its own obligations under EU Data Protection Laws when processing personal data of Data Subjects as a controller.

**c. Cooperation.** The Sponsor and PDA will assist each other in complying with their respective obligations under EU Data Protection Laws, including but not limited to, assisting each other with verifying the authenticity of Data Subjects or responding to Data Subject requests. To the fullest extent required by applicable law, the Sponsor shall be responsible for providing to, and respond to inquiries and requests from, the Data Subjects.

**d. International Transfers.** Unless the Exhibitor (a) is located in the EEA or in a jurisdiction with an adequacy decision from the European Commission or (b) has under the US Privacy Shield or adopted another personal data transfer mechanism approved by the European Commission, the following shall apply: The transfer of personal data from PDA to the Sponsor shall be made pursuant to the terms of the Standard Contractual Clauses (EU Commission Decision C(2004)5721 found here (hyperlinked) and incorporated herein. For purposes of the Standard Contractual Clauses, PDA shall be the “data exporter” and the Sponsor the “data importer.” Execution and delivery of this Addendum shall be deemed execution and delivery of the Standard Contractual Clauses.

**e. Restrictions.** The Sponsor shall not share the personal data of Data Subjects with any third parties, except for purposes of such third parties acting on behalf of the Sponsor for Sponsor’s own business purposes.

**f. The Sponsor** shall defend, hold harmless, and indemnify PDA as to any third party’s claims, actions, investigations, or other proceedings and related damages, injuries, awards, or other liabilities in connection with the Exhibitor’s violations of its obligations under this Section (Attendee Data –EEA).

**g. Contact.** The individuals signing this Agreement on behalf of the parties shall be deemed to be the contact persons for all data protection inquiries in connection with the personal data of Data Subjects being transferred hereunder.

**Safety Precautions** We have taken enhanced health and safety measures based on guidance from health authorities, such as the Centers for Disease Control and Prevention (CDC) and appropriate government agencies. All guests will be required to follow all posted instructions while at this event. We follow the guidelines of the state and hotel requirements. Should anything change our team will connect with each attendee directly.

An inherent risk of exposure to COVID-19 exists in any public place where people are present. COVID-19 is an extremely contagious disease that can lead to severe illness and death. According to the Centers for Disease Control and Prevention, older adults and people of any age who have underlying medical conditions are at higher risk for severe illness from COVID-19. Guests should evaluate their risk in determining whether to attend. People who show no symptoms can spread COVID-19, if they are infected. Any interaction with the general public poses an elevated risk of being exposed to COVID-19, and we cannot guarantee that you will not be exposed while attending this event. By attending this event, you voluntarily assume all risks related to exposure to COVID-19. Review the terms and conditions for this event, you voluntarily assume all risks related to exposure to COVID-19. **We kindly require that you do not attend this event if you are exhibiting any COVID-19 symptoms or if you have been in contact with a COVID-19 positive person within the last 14 days.** \* I acknowledge these efforts and will abide by them when attending in person.



## 2024 PDA ANNUAL MEETING

## RESERVE YOUR PLACE IN LINE- EARLY BIRD PACKAGE

EXHIBITION: TBD

Take advantage of increased brand visibility and exposure to a global audience at the 2024 PDA Annual Meeting. Through customized exhibit and sponsorship packages, you can create your own package to showcase your latest innovations, technology, products, and services to industry leaders and key decision makers.

**COST: \$6,695** + \$200 Corner Charge (if applicable)**Exhibition Package Includes:****FEATURES**

- 10' x 10' Booth (Each 10' x 10' booth includes one 6' x 2.5' table, two chairs, and waste basket)
- Access to Exhibitor Portal
- **(Corner Booth @ an additional \$200)**

**REGISTRATIONS**

- 1 Complimentary Full Conference Pass
- 2 Complimentary Exhibit Only Passes
- GDPR-Approved Attendee List (Name, Title, Company, Location)
- 10% Discount on Additional Full Conference Passes

**MOBILE APP**

- Company Description (50 words max)
- Company Contact Information
- Company Logo Recognition
- Company URL
- Category Index

**VISIBILITY**

- Company Name and Booth listed on Event Signage
- Company Logo on Event Website

**BOOTH COST** **\$ 6,695****CORNER CHARGE \$200** (if applicable) **\$****TOTAL COST** **\$****BALANCE DUE** **\$****Contact Information**

Booth Administrator will receive all show correspondence. \*REQUIRED FIELDS.

**Booth Administrator**

\* Name \_\_\_\_\_

\* Job Title \_\_\_\_\_

\* Company \_\_\_\_\_

\* Company Address \_\_\_\_\_

\* City \_\_\_\_\_

\* State/Province \_\_\_\_\_ \* Zip/Postal Code \_\_\_\_\_

\* Country \_\_\_\_\_

\* Email \_\_\_\_\_

\* Business Phone \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**If possible, do not place my company near:**


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**The person signing this document represents the exhibitor company and acknowledges that they have read and agree to abide by the rules and regulations of this Contract. (see attached)**

**Contact Person for Invoicing**

Name (exactly as it appears on card) \_\_\_\_\_

Email Address \_\_\_\_\_

Company \_\_\_\_\_

Billing address (if different from above) \_\_\_\_\_

City \_\_\_\_\_ State/Province \_\_\_\_\_ Zip/Postal Code \_\_\_\_\_

Country \_\_\_\_\_

For more information on PDA's Privacy and Event Privacy Policies, please visit [pda.org/privacy-policy](https://pda.org/privacy-policy) and [pda.org/event-privacy-notice](https://pda.org/event-privacy-notice)

**\*I consent to:** My contact information (name, company, job title, city, state, country) being included in the attendee list distributed at the event. My contact information being shared with exhibitors/Sponsors. PDA recording me and using those recordings in future PDA promotional and marketing materials. PDA sending me promotional information via email. PDA sending me promotional information via post.

**By registering for this meeting, you agree to abide by the PDA Code of Conduct.**

**Safety Precautions** We have taken enhanced health and safety measures based on guidance from health authorities, such as the Centers for Disease Control and Prevention (CDC) and appropriate government agencies. All guests will be required to follow all posted instructions while at this event. We follow the guidelines of the state and hotel requirements. Should anything change our team will connect with each attendee directly.

An inherent risk of exposure to COVID-19 exists in any public place where people are present. COVID-19 is an extremely contagious disease that can lead to severe illness and death. According to the Centers for Disease Control and Prevention, older adults and people of any age who have underlying medical conditions are at higher risk for severe illness from COVID-19. Guests should evaluate their risk in determining whether to attend. People who show no symptoms can spread COVID-19, if they are infected. Any interaction with the general public poses an elevated risk of being exposed to COVID-19, and we cannot guarantee that you will not be exposed while attending this event. By attending this event, you voluntarily assume all risks related to exposure to COVID-19. Review the terms and conditions for this event, you voluntarily assume all risks related to exposure to COVID-19. **We kindly require that you do not attend this event if you are exhibiting any COVID-19 symptoms or if you have been in contact with a COVID-19 positive person within the last 14 days.** \* I acknowledge these efforts and will abide by them when attending in person.

For more information, contact David Hall at + 1 (240) 688-4405 or [hall@pda.org](mailto:hall@pda.org) or Alison Caballero at +1 (301) 656-5900 or [caballero@pda.org](mailto:caballero@pda.org).



# 2024 PDA ANNUAL MEETING EXHIBITION RULES AND REGULATIONS

EXHIBITION: 01-03 APRIL

- 1 MEETING SUPPORT AND MANAGEMENT:** The Conference and Exhibition are produced by and are the property of the Parenteral Drug Association, Inc., hereinafter referred to as "PDA." PDA and its Exhibits Committee will provide all meeting management functions and establish all meeting policies. Exhibitors are required to sign the Contract and by doing so, they subscribe to the Rules and Regulations, which are part of this Contract.
- 2 WHAT MAY BE EXHIBITED:** The PDA Exhibits Committee determines the eligibility of any company or product for exhibit. The Committee may forbid installation or request removal or discontinuance of any exhibit or promotion, wholly or in part, that in its opinion is not in keeping with the Association's character or purpose.
- 3 ASSIGNMENT OF SPACE:** Space will be allocated in the order in which reservations are received with consideration of priority points. PDA reserves the right to relocate exhibits as necessary.
- 4 PAYMENT SCHEDULE:** If payment in full is not received as scheduled on contract, PDA has sole discretion to reassign the space to applicants on the waiting list. No space will be confirmed without contract and deposit. Space is contracted at the rates indicated on the contract.
- 5 MOVE-IN/MOVE-OUT:** Set-up is scheduled for **SUNDAY, 31 MARCH 2024** (time will be emailed). Teardown is scheduled on **WEDNESDAY, 03 APRIL 2024**. (time will be emailed.) All exhibitors must set up and teardown their exhibits during these scheduled times unless otherwise authorized by PDA. It is the duty and responsibility of each exhibitor to supervise the installation and removal of their exhibits. **Dismantling:** Early dismantle will result in a one-year suspension from the next PDA Meeting. The exhibitor expressly agrees not to dismantle his exhibit or commence any packing before the final closing hour of the exhibit portion of the program. Handling and installation must conform to hotel regulations and instructions. No bills, attachments, etc., to the property are permitted unless previously authorized. Exhibitors are responsible for any or all damages to the hotel caused by their representatives or exhibit.
- 6 STANDARD FURNISHINGS:** Each booth space includes a six-foot skirted table, chair, trash can, identification sign, pipe and drape. Twenty-four-hour general security will begin at the start of the meeting and conclude at the close of the meeting. General lighting and cleaning services will be furnished. See Exhibit Rules and Regulations for more details.
- 7 EXHIBIT SPACE RESTRICTIONS:** Exhibitor displays must not exceed the space reserved. No space, or part thereof, shall be sublet without prior approval of PDA.
- 8 CANCELLATION AND REFUND POLICY:** If the Exhibition is cancelled by PDA for any reason, the contract is nonbinding and all payments for booth space will be refunded. PDA will not be responsible for discount airfare penalties or other costs incurred by Exhibitor due to a cancellation. Exhibitor may not cancel this contract or reduce the amount of assigned exhibit space without written notification to and written permission of PDA. In the event of cancellation or reduction, Exhibitor shall pay to PDA an amount, as liquidated damages, equal to 20% of the total booth space fee attributable to the exhibit space cancelled or reduced. Any balance remaining from the total booth space fee attributable to the exhibit space cancelled or reduced that has been paid by Exhibitor less liquidated damages will be refunded to Exhibitor by PDA. After **01 DECEMBER 2024**, no cancellation or reduction of assigned exhibit space will be permitted and Exhibitor shall remain liable for the total booth space fee stated in this contract.
- 9 LABOR / SAFETY / FIRE CODES:** The Exhibitor is responsible for knowledge of and compliance with all union requirements and fire and safety codes. Decorations must be flame proofed. Electrical wiring must conform to all federal, state and municipal government requirements. If inspection indicates that an Exhibitor has neglected to comply with these regulations, or otherwise incurs fire hazards, the right is reserved to cancel at Exhibitor expense all or such part of the Exhibit as may be irregular.
- 10 EXHIBITOR BADGES:** If additional Exhibit-only Badges are needed, they may be purchased separately at a cost of \$650. The Exhibit Only Badge provides access to all meals and networking events in the Exhibit Area.



## 2024 PDA ANNUAL MEETING

# EXHIBITION RULES AND REGULATIONS (CONTINUED)

EXHIBITION: 01-03 APRIL

**11 EXHIBITOR REPRESENTATIVES:** Exhibits must be staffed during exhibit hours by qualified employees of the Exhibitor. These representatives must be able to explain/demonstrate the products and services on display. All representatives shall review the exhibit contract and abide by the Rules and Regulations of PDA.

**12 SECURITY AND LIABILITY:** Each exhibitor and supporter must make provisions for the safeguarding of his goods, materials, equipment and display at all times. General overall security will be provided by PDA during show days. Each exhibitor and supporter assumes the entire responsibility and liability for losses, damages and claims arising out of injury or damage to exhibitor's or supporter's displays, equipment and other property brought upon the premises of the Hotel, and shall indemnify hold harmless PDA and authorized representative agents or employees of the foregoing of any and all losses, damages and claims. In holding the Meeting, PDA does not act as the agent of the exhibitor or supporter, the facility, the General Service Contractor, or any other party. Claims against any party other than PDA are to be submitted directly to the party involved.

**13 SOCIAL FUNCTIONS:** All hospitality functions must be approved by PDA. Any function not approved by PDA that would compete for attendee's time, either during the hours of the Exhibition, educational programs, or PDA social functions is strictly prohibited.

**14 ENFORCEMENT OF RULES:** PDA and its Exhibits Committee have full power of interpretation and enforcement of these regulations and other points not covered here. Violation of any of these regulations on the part of the Exhibitor, his employees or agents, shall, at the option of PDA, forfeit the right to occupy space and such Exhibitor will forfeit to PDA all monies paid.

**15 GENERAL INFORMATION:** All matters and questions not covered by these regulations are subject to the discretion of PDA and its Exhibits Committee. These regulations may be amended at any time by PDA, and all amendments shall be equally binding on all parties affected by them, are the original regulations.

**16 REPRESENTATIVE'S PERSONAL DATA:** I warrant and represent that I have all necessary authority and, if necessary, the consent of, the Exhibitor's representative to provide the representative's personal information in connection with the formation and performance of this contract. The processing of the representative's personal data will be subject to the event's Privacy Notice. **For more information on our privacy policies, please visit [pda.org/privacy-policy](https://pda.org/privacy-policy) and for event-specific privacy information, visit [pda.org/event-privacy-notice](https://pda.org/event-privacy-notice)**

### 17 ATTENDEE LIST:

- a. Attendee List.** The Exhibitor shall not use any personal information, including names, email addresses, mailing addresses or any other information obtained from the event's attendee list circulated among or otherwise generally made available to the event's attendees (the "Attendee List") for any purpose. Notwithstanding the foregoing, in the event the Exhibitor's representative is registered as an attendee to the event, the representative may use the Attendee List solely for his or her personal networking purposes.
- b. Marketing List.** PDA may provide the Exhibitor with a list of a subset of attendees, other than the general Attendee List, which shall include the contact information of such individuals who have specifically consented to PDA sharing their personal information with the event exhibitors for the exhibitors' own marketing purposes (the "Marketing List"). The Exhibitor shall not, and warrants and represents that it shall not, share or disclose the Marketing List to any third party unless such sharing or disclosure is solely for purposes of the Exhibitor's own business purposes (i.e., the Exhibitor's service providers).



## 2024 PDA ANNUAL MEETING

# EXHIBITION RULES AND REGULATIONS (CONTINUED)

EXHIBITION: 01-03 APRIL

### 18 ATTENDEE DATA – EEA:

- a. EEA Individuals.** This section pertains only to the extent of the sharing by PDA with the Exhibitor of personal data of individuals located in the European Economic Area (EEA) (“Data Subjects”).
- b. Data Protection Laws.** Exhibitor acknowledges and agrees that, in connection with the Exhibitor Contract, it may receive personal data of individuals located in the European Economic Area (EEA) and such data may be subject to certain data protection laws, including the EU General Data Protection Regulation (GDPR), the EU ePrivacy Directive as may be replaced by the EU ePrivacy Regulation, and the corresponding implementing national laws (collectively, the “EU Data Protection Laws”). The Exhibitor warrants and represents that it will comply with all data protection requirements under the EU Data Protection Laws, and its controller obligations, when processing personal data of Data Subjects. PDA shall comply with its own obligations under EU Data Protection Laws when processing personal data of Data Subjects as a controller.
- c. Cooperation.** The Exhibitor and PDA will assist each other in complying with their respective obligations under EU Data Protection Laws, including but not limited to, assisting each other with verifying the authenticity of Data Subjects or responding to Data Subject requests. To the fullest extent required by applicable law, the Exhibitor shall be responsible for providing notifications to, and respond to inquiries and requests from, the Data Subjects.
- d. International Transfers.** Unless the Exhibitor (a) is located in the EEA or in a jurisdiction with an adequacy decisions from the European Commission or (b) has self-certified under the US Privacy Shield or adopted another personal data transfer mechanism approved by the European Commission the following shall apply: The transfer of personal data from PDA to the Exhibitor shall be made pursuant to the terms of the Standard Contractual Clauses (EU Commission Decision C(2004)5721 found at [pda.org/escc](https://pda.org/escc) and incorporated herein. For purposes of the Standard Contractual Clauses, PDA shall be the “data exporter” and the Exhibitor the “data importer.” Execution and delivery of this Addendum shall be deemed execution and delivery of the Standard Contractual Clauses.
- e. Restrictions.** The Exhibitor shall not share the personal data of Data Subjects with any third parties, except for purposes of such third parties acting on behalf of the Exhibitor for Exhibitor’s own business purposes.
- f. Indemnification.** The Exhibitor shall defend, hold harmless, and indemnify PDA as to any third party’s claims, actions, investigations, or other proceedings and related damages, injuries, awards, or other liabilities in connection with the Exhibitor’s violations of its obligations under this Section 18 (Attendee Data – EEA).
- g. Contact.** The individuals signing this Agreement on behalf of the parties shall be deemed to be the contact persons for all data protection inquiries in connection with the personal data of Data Subjects being transferred hereunder.