



# 2024 PDA ANNUAL MEETING

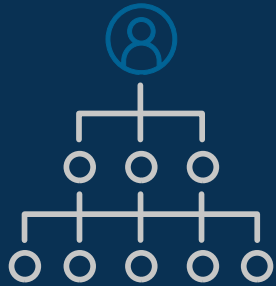
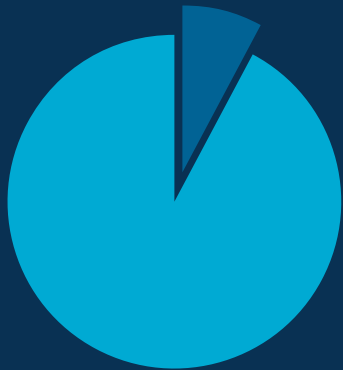
## EXHIBIT PACKAGES

*Branding, Networking, and Lead Generation Opportunities*



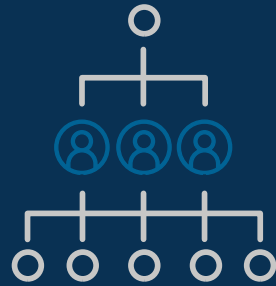
# ATTENDEE DEMOGRAPHICS

## ATTENDANCE BY JOB TITLES:



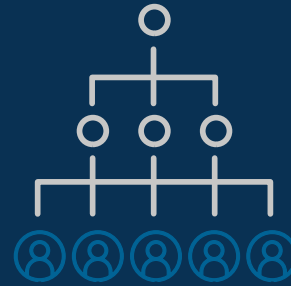
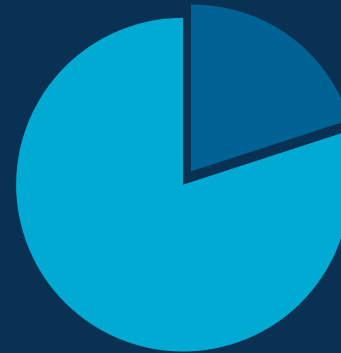
8%

**PRESIDENT/CEO/  
CHAIRMAN**



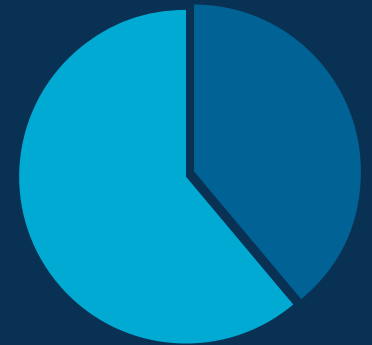
33%

**VP/DIRECTOR/  
DEPARTMENT HEAD**



20%

**MANAGER/  
SUPERVISOR**



39%

**TECHNICAL SPECIALIST**  
(Engineer, Scientist, Consultant)

\* Information based on 2022 PDA Annual Meeting

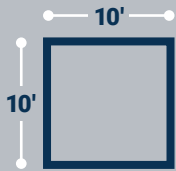


# EXHIBIT PACKAGE

\$6,995

Includes the following deliverables as well as a presence on the event app

## Booth Package Components:



- 10' x 10' Booth  
Each 10' x 10' booth includes one 6' x 2.5' table, two chairs, and waste basket
- (Corner Booth @ an additional \$200)
- Exhibitor Portal Access



### Registrations

- 1 Complimentary Full Conference Pass
- 2 Complimentary Exhibit Only Passes
- GDPR-Approved Attendee List (*Name, Title, Company, Location*)
- 10% Discount on Additional Full Conference Passes



### Visibility

- Company Name and Booth listed on Event Signage
- Company Logo and Company URL listed on PDA Website



### Mobile App

- Company Description Listing
- Company Contact Information
- Company Logo
- Category Index Search



## 2024 PDA ANNUAL MEETING EXHIBITION PACKAGE

EXHIBITION: 01-03 APRIL

Take advantage of increased brand visibility and exposure to a global audience at the *2024 PDA Annual Meeting*. Through customized exhibit and sponsorship packages, you can create your own package to showcase your latest innovations, technology, products, and services to industry leaders and key decision makers.

### COST: \$6,995 + \$200 Corner Charge (if applicable)

#### Exhibition Package Includes:

##### FEATURES

- 10' x 10' Booth (Each 10' x 10' booth includes one 6' x 2.5' table, two chairs, and waste basket)
- Access to Exhibitor Portal
- **(Corner Booth @ an additional \$200)**

##### REGISTRATIONS

- 1 Complimentary Full Conference Pass
- 2 Complimentary Exhibit Only Passes
- GDPR-Approved Attendee List (Name, Title, Company, Location)
- 10% Discount on Additional Full Conference Passes

##### MOBILE APP

- Company Description (50 words max)
- Company Contact Information
- Company Logo Recognition
- Company URL
- Category Index

##### VISIBILITY

- Company Name and Booth listed on Event Signage
- Company Logo on Event Website

<b>BOOTH COST</b>	<b>\$ 6,995</b>
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<b>CORNER CHARGE \$200 (if applicable)</b>	<b>\$</b>
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<b>TOTAL COST</b>	<b>\$</b>
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<b>BALANCE DUE</b>	<b>\$</b>
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#### Contact Information

Booth Administrator will receive all show correspondence. **\*REQUIRED FIELDS.**

##### Booth Administrator

\* Name \_\_\_\_\_

\* Job Title \_\_\_\_\_

\* Company \_\_\_\_\_

\* Company Address \_\_\_\_\_

\* City \_\_\_\_\_

\* State/Province \_\_\_\_\_ \* Zip/Postal Code \_\_\_\_\_

\* Country \_\_\_\_\_

\* Email \_\_\_\_\_

\* Business Phone \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

##### Select top 3 choices for Booth:

① \_\_\_\_\_ ② \_\_\_\_\_ ③ \_\_\_\_\_

If possible, do not place my company near: \_\_\_\_\_

**The person signing this document represents the exhibitor company and acknowledges that they have read and agree to abide by the rules and regulations of this Contract. (see attached)**

#### Contact Person for Invoicing

Name (exactly as it appears on card) \_\_\_\_\_

Email Address \_\_\_\_\_

Company \_\_\_\_\_

Billing address (if different from above) \_\_\_\_\_

City \_\_\_\_\_ State/Province \_\_\_\_\_ Zip/Postal Code \_\_\_\_\_

Country \_\_\_\_\_

For more information on PDA's Privacy and Event Privacy Policies, please visit [pda.org/privacy-policy](https://pda.org/privacy-policy) and [pda.org/event-privacy-notice](https://pda.org/event-privacy-notice)

**\*I consent to:** My contact information (name, company, job title, city, state, country) being included in the attendee list distributed at the event. My contact information being shared with exhibitors/Sponsors. PDA recording me and using those recordings in future PDA promotional and marketing materials. PDA sending me promotional information via email. PDA sending me promotional information via post.

**By registering for this meeting, you agree to abide by the PDA Code of Conduct.**

**Safety Precautions** We have taken enhanced health and safety measures based on guidance from health authorities, such as the Centers for Disease Control and Prevention (CDC) and appropriate government agencies. All guests will be required to follow all posted instructions while at this event. We follow the guidelines of the state and hotel requirements. Should anything change our team will connect with each attendee directly.

An inherent risk of exposure to COVID-19 exists in any public place where people are present. COVID-19 is an extremely contagious disease that can lead to severe illness and death. According to the Centers for Disease Control and Prevention, older adults and people of any age who have underlying medical conditions are at higher risk for severe illness from COVID-19. Guests should evaluate their risk in determining whether to attend. People who show no symptoms can spread COVID-19, if they are infected. Any interaction with the general public poses an elevated risk of being exposed to COVID-19, and we cannot guarantee that you will not be exposed while attending this event. By attending this event, you voluntarily assume all risks related to exposure to COVID-19. Review the terms and conditions for this event, you voluntarily assume all risks related to exposure to COVID-19. **We kindly require that you do not attend this event if you are exhibiting any COVID-19 symptoms or if you have been in contact with a COVID-19 positive person within the last 14 days.** \* I acknowledge these efforts and will abide by them when attending in person.

For more information, contact David Hall at + 1 (240) 688-4405 or [hall@pda.org](mailto:hall@pda.org) or Alison Caballero at +1 (301) 656-5900 or [caballero@pda.org](mailto:caballero@pda.org).



# 2024 PDA ANNUAL MEETING EXHIBITION RULES AND REGULATIONS

EXHIBITION: 01-03 APRIL

- 1 MEETING SUPPORT AND MANAGEMENT:** The Conference and Exhibition are produced by and are the property of the Parenteral Drug Association, Inc., hereinafter referred to as "PDA." PDA and its Exhibits Committee will provide all meeting management functions and establish all meeting policies. Exhibitors are required to sign the Contract and by doing so, they subscribe to the Rules and Regulations, which are part of this Contract.
- 2 WHAT MAY BE EXHIBITED:** The PDA Exhibits Committee determines the eligibility of any company or product for exhibit. The Committee may forbid installation or request removal or discontinuance of any exhibit or promotion, wholly or in part, that in its opinion is not in keeping with the Association's character or purpose.
- 3 ASSIGNMENT OF SPACE:** Space will be allocated in the order in which reservations are received with consideration of priority points. PDA reserves the right to relocate exhibits as necessary.
- 4 PAYMENT SCHEDULE:** If payment in full is not received as scheduled on contract, PDA has sole discretion to reassign the space to applicants on the waiting list. No space will be confirmed without contract and deposit. Space is contracted at the rates indicated on the contract.
- 5 MOVE-IN/MOVE-OUT:** Set-up is scheduled for **SUNDAY, 31 MARCH 2024** (time will be emailed). Teardown is scheduled on **WEDNESDAY, 03 APRIL 2024**. (time will be emailed.) All exhibitors must set up and teardown their exhibits during these scheduled times unless otherwise authorized by PDA. It is the duty and responsibility of each exhibitor to supervise the installation and removal of their exhibits. **Dismantling:** Early dismantle will result in a one-year suspension from the next PDA Meeting. The exhibitor expressly agrees not to dismantle his exhibit or commence any packing before the final closing hour of the exhibit portion of the program. Handling and installation must conform to hotel regulations and instructions. No bills, attachments, etc., to the property are permitted unless previously authorized. Exhibitors are responsible for any or all damages to the hotel caused by their representatives or exhibit.
- 6 STANDARD FURNISHINGS:** Each booth space includes a six-foot skirted table, chair, trash can, identification sign, pipe and drape. Twenty-four-hour general security will begin at the start of the meeting and conclude at the close of the meeting. General lighting and cleaning services will be furnished. See Exhibit Rules and Regulations for more details.
- 7 EXHIBIT SPACE RESTRICTIONS:** Exhibitor displays must not exceed the space reserved. No space, or part thereof, shall be sublet without prior approval of PDA.
- 8 CANCELLATION AND REFUND POLICY:** If the Exhibition is cancelled by PDA for any reason, the contract is nonbinding and all payments for booth space will be refunded. PDA will not be responsible for discount airfare penalties or other costs incurred by Exhibitor due to a cancellation. Exhibitor may not cancel this contract or reduce the amount of assigned exhibit space without written notification to and written permission of PDA. In the event of cancellation or reduction, Exhibitor shall pay to PDA an amount, as liquidated damages, equal to 20% of the total booth space fee attributable to the exhibit space cancelled or reduced. Any balance remaining from the total booth space fee attributable to the exhibit space cancelled or reduced that has been paid by Exhibitor less liquidated damages will be refunded to Exhibitor by PDA. After **01 DECEMBER 2024**, no cancellation or reduction of assigned exhibit space will be permitted and Exhibitor shall remain liable for the total booth space fee stated in this contract.
- 9 LABOR / SAFETY / FIRE CODES:** The Exhibitor is responsible for knowledge of and compliance with all union requirements and fire and safety codes. Decorations must be flame proofed. Electrical wiring must conform to all federal, state and municipal government requirements. If inspection indicates that an Exhibitor has neglected to comply with these regulations, or otherwise incurs fire hazards, the right is reserved to cancel at Exhibitor expense all or such part of the Exhibit as may be irregular.
- 10 EXHIBITOR BADGES:** If additional Exhibit-only Badges are needed, they may be purchased separately at a cost of \$650. The Exhibit Only Badge provides access to all meals and networking events in the Exhibit Area.



## 2024 PDA ANNUAL MEETING EXHIBITION RULES AND REGULATIONS (CONTINUED)

EXHIBITION: 01-03 APRIL

- 11 EXHIBITOR REPRESENTATIVES:** Exhibits must be staffed during exhibit hours by qualified employees of the Exhibitor. These representatives must be able to explain/demonstrate the products and services on display. All representatives shall review the exhibit contract and abide by the Rules and Regulations of PDA.
- 12 SECURITY AND LIABILITY:** Each exhibitor and supporter must make provisions for the safeguarding of his goods, materials, equipment and display at all times. General overall security will be provided by PDA during show days. Each exhibitor and supporter assumes the entire responsibility and liability for losses, damages and claims arising out of injury or damage to exhibitor's or supporter's displays, equipment and other property brought upon the premises of the Hotel, and shall indemnify hold harmless PDA and authorized representative agents or employees of the foregoing of any and all losses, damages and claims. In holding the Meeting, PDA does not act as the agent of the exhibitor or supporter, the facility, the General Service Contractor, or any other party. Claims against any party other than PDA are to be submitted directly to the party involved.
- 13 SOCIAL FUNCTIONS:** All hospitality functions must be approved by PDA. Any function not approved by PDA that would compete for attendee's time, either during the hours of the Exhibition, educational programs, or PDA social functions is strictly prohibited.
- 14 ENFORCEMENT OF RULES:** PDA and its Exhibits Committee have full power of interpretation and enforcement of these regulations and other points not covered here. Violation of any of these regulations on the part of the Exhibitor, his employees or agents, shall, at the option of PDA, forfeit the right to occupy space and such Exhibitor will forfeit to PDA all monies paid.
- 15 GENERAL INFORMATION:** All matters and questions not covered by these regulations are subject to the discretion of PDA and its Exhibits Committee. These regulations may be amended at any time by PDA, and all amendments shall be equally binding on all parties affected by them, are the original regulations.
- 16 REPRESENTATIVE'S PERSONAL DATA:** I warrant and represent that I have all necessary authority and, if necessary, the consent of, the Exhibitor's representative to provide the representative's personal information in connection with the formation and performance of this contract. The processing of the representative's personal data will be subject to the event's Privacy Notice. **For more information on our privacy policies, please visit [pda.org/privacy-policy](https://pda.org/privacy-policy) and for event-specific privacy information, visit [pda.org/event-privacy-notice](https://pda.org/event-privacy-notice)**
- 17 ATTENDEE LIST:**
- a. Attendee List.** The Exhibitor shall not use any personal information, including names, email addresses, mailing addresses or any other information obtained from the event's attendee list circulated among or otherwise generally made available to the event's attendees (the "Attendee List") for any purpose. Notwithstanding the foregoing, in the event the Exhibitor's representative is registered as an attendee to the event, the representative may use the Attendee List solely for his or her personal networking purposes.
  - b. Marketing List.** PDA may provide the Exhibitor with a list of a subset of attendees, other than the general Attendee List, which shall include the contact information of such individuals who have specifically consented to PDA sharing their personal information with the event exhibitors for the exhibitors' own marketing purposes (the "Marketing List"). The Exhibitor shall not, and warrants and represents that it shall not, share or disclose the Marketing List to any third party unless such sharing or disclosure is solely for purposes of the Exhibitor's own business purposes (i.e., the Exhibitor's service providers).



## 2024 PDA ANNUAL MEETING

# EXHIBITION RULES AND REGULATIONS (CONTINUED)

EXHIBITION: 01-03 APRIL

### 18 ATTENDEE DATA – EEA:

- a. EEA Individuals.** This section pertains only to the extent of the sharing by PDA with the Exhibitor of personal data of individuals located in the European Economic Area (EEA) (“Data Subjects”).
- b. Data Protection Laws.** Exhibitor acknowledges and agrees that, in connection with the Exhibitor Contract, it may receive personal data of individuals located in the European Economic Area (EEA) and such data may be subject to certain data protection laws, including the EU General Data Protection Regulation (GDPR), the EU ePrivacy Directive as may be replaced by the EU ePrivacy Regulation, and the corresponding implementing national laws (collectively, the “EU Data Protection Laws”). The Exhibitor warrants and represents that it will comply with all data protection requirements under the EU Data Protection Laws, and its controller obligations, when processing personal data of Data Subjects. PDA shall comply with its own obligations under EU Data Protection Laws when processing personal data of Data Subjects as a controller.
- c. Cooperation.** The Exhibitor and PDA will assist each other in complying with their respective obligations under EU Data Protection Laws, including but not limited to, assisting each other with verifying the authenticity of Data Subjects or responding to Data Subject requests. To the fullest extent required by applicable law, the Exhibitor shall be responsible for providing notifications to, and respond to inquiries and requests from, the Data Subjects.
- d. International Transfers.** Unless the Exhibitor (a) is located in the EEA or in a jurisdiction with an adequacy decisions from the European Commission or (b) has self-certified under the US Privacy Shield or adopted another personal data transfer mechanism approved by the European Commission the following shall apply: The transfer of personal data from PDA to the Exhibitor shall be made pursuant to the terms of the Standard Contractual Clauses (EU Commission Decision C(2004)5721 found at [pda.org/escc](https://pda.org/escc) and incorporated herein. For purposes of the Standard Contractual Clauses, PDA shall be the “data exporter” and the Exhibitor the “data importer.” Execution and delivery of this Addendum shall be deemed execution and delivery of the Standard Contractual Clauses.
- e. Restrictions.** The Exhibitor shall not share the personal data of Data Subjects with any third parties, except for purposes of such third parties acting on behalf of the Exhibitor for Exhibitor’s own business purposes.
- f. Indemnification.** The Exhibitor shall defend, hold harmless, and indemnify PDA as to any third party’s claims, actions, investigations, or other proceedings and related damages, injuries, awards, or other liabilities in connection with the Exhibitor’s violations of its obligations under this Section 18 (Attendee Data – EEA).
- g. Contact.** The individuals signing this Agreement on behalf of the parties shall be deemed to be the contact persons for all data protection inquiries in connection with the personal data of Data Subjects being transferred hereunder.