

**3 WAYS  
TO REGISTER**

**ONLINE:** [pda.org](http://pda.org)  
 **FAX:** +49 30 436 55 08-66  
 **EMAIL:** [registration-europe@pda.org](mailto:registration-europe@pda.org)

This PDF-file provides an automatic fill-in function. Your signature, however, is needed in writing.

**1 Your Contact Information**

 If this form is an update to a previously submitted form, please check here. 

Mr.  Ms.  Dr.  Nonmember  I want to become a PDA Member.  
 Please send me a subscription form  
 PDA Member ID Number

Name (Last, First, MI) \*

Job Title \*

Company\* Department

Mailing Address

City Postal Code

Country Email \*

Business Phone Fax

Substituting for

(Check only if you are substituting for a previously enrolled colleague; a nonmember substituting for member must pay the membership fee.)

\* This information will be published in the conference attendee list. Should you not wish us to publish these details, please contact us.

**Information about Visa Matters**

- All registrations which will involve visa matters will have to be submitted to PDA EU four weeks prior to the start of the event at the latest. For later registrations, PDA Europe will be unable to assist participants in any visa affairs.
- All costs incurring in connection with visa affairs shall be borne by registrants. (This applies in particular to costs for submitting documents by courier.)
- Potential participants must be clients of UPS shipping agency and submit their UPS customer reference number to PDA EU (together with their registration).

**2 Registration**

No PDA membership included

All fees given in Euro and excluding VAT (7 %)

**Training Course (25 – 28 February)**

DSP - Purification of Biomolecules

All Participants

 **2495\***
**Training Course (27 February – 1 March)**

CBP-Continuous Bioprocessing of Biomolecules

All Participants

 **1895\***

\* A 20% fee reduction is offered when both courses are booked.

Registration fees include accommodation with breakfast, dinner, course material and coffee-breaks with drinks and snacks.

**3 Payment Options**
 **By Credit Card (one week prior to event)**

American Express  MasterCard  VISA

**For your credit card information safety:**
**Please send your details by fax only (+49 30 436 55 08-66) or register online.**
 **By Bank Transfer**
**Beneficiary:** PDA Europe gGmbH

**IBAN:** DE73 1007 0024 0922 8735 00

**BIC (SWIFT-Code):** DEUTDE33

**Bank Address:** Deutsche Bank, Welfenallee 3-7, D-13465 Berlin, Germany

 **By Purchase Order** Purchase Order Number

**PDA Europe VAT I.D.: DE254459362**
**Billing**  Same as contact information address above.

**Address:** If not, please send your billing address to: [registration-europe@pda.org](mailto:registration-europe@pda.org)
**Your Company**
**VAT I.D.:**

This number starts by your country code with two characters

(example: PDA Europe's country code starts with: DE | followed by the number)

Date

Mandatory Signature

**CONFIRMATION:** Transmitting your filled-in registration form constitutes a binding application for the specific event. PDA Europe will send you a confirmation including payment details. **A legally binding contract is concluded once PDA Europe has sent a written invoice by mail to you.** A letter of confirmation will be sent to you within one week once payment has been received. You must have this written confirmation to be considered enrolled for this PDA event. PDA Europe reserves the right to deny access to anyone unable to provide written confirmation that all dues have been fully settled. **SUBSTITUTIONS:** If you are unable to attend, substitutions are welcome and can be made at any time, including on site at the prevailing rate. If you are registering as a substitute attendee, please indicate this on the registration form. Changes are free of charge until 2 weeks prior to the start of the event. After this two-weeks period, there will be a charge of € 100 excl. VAT per name change. **REFUNDS: Refund requests must be sent to PDA Europe.** If your written request is received on or before **25 January 2018** you will receive a full refund minus a 150 € excl. VAT handling fee. After that time, no refund or credit requests will be approved. If you are an unpaid registrant and do not attend the event, you are responsible for paying the registration fee. On-site registrants are not guaranteed to receive conference materials until all advanced registered attendees receive them. PDA Europe works PCI-Compliant. **EVENT CANCELLATION:** PDA reserves the right to modify the material or speakers/instructors without notice, or to cancel an event. If an event must be canceled, registrants will be notified by PDA as soon as possible and will receive a full refund. PDA will not be responsible for airfare penalties or other costs incurred due to cancellation. For more details, contact PDA at [registration-europe@pda.org](mailto:registration-europe@pda.org) or fax to +49 30 4365508-66. **DOCUMENTATION:** With your signature you give complete picture usage right to PDA and allow to film your exhibition space and intervention in the event, including the recording of your presentation for video purposes (with your slides, voice and image). This right extends also to the use of the resulting images in film documentation for webinars and similar items produced by PDA.