PDA Europe Abstract Guideline

7 STEPS TO SUBMIT YOUR ABSTRACT VIA THE ONLINE SUBMISSION TOOL

STEP 01

Access the Online Submission Tool via event's website, hitting the button "SUBMIT ABSTRACT" and Choose the Type of Abstract You Want to Submit

▸ Presentation
▸ Poster

STEP 02

Ensure Your Title is Informative

▸ This is your first chance to engage the reader

STEP 03

Presenter's Name and Contact Details

▸ Check that all information provided is correct

STEP 04

Presenter's Biography

▸ Approx. 100 words
▸ Describe current responsibilities
▸ Mention a career highlight
▸ Include your academic degree

STEP 05

Add Possible Additional Authors

▸ Full Name
▸ Academic Titles
▸ Current Position
▸ Company

STEP 06

Key Objectives of your Topic

▸ Focus on the novel aspect of your presentation
▸ Why should you get the chance to present your work?

STEP 07

Introduce your Abstract Text

▸ Be concise
▸ Use clear and scientific language
▸ Use a maximum of 300 words
▸ Hit "send"
▸ Hooray! You made it!

This guideline gives you an overview of the necessary steps to submit your speaker and / or poster application correctly via the Online Submission Tool. All submitted abstracts will be reviewed by the Scientific Program Planning Committee for acceptance.

Keep in mind that your abstract is the only source of information available to the committee in the selection process, so make sure to prepare this document accordingly.

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If you have any further questions, please do not hesitate to contact **programs-europe@pda.org**.
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